

**FIFA®**



# Information on the Licensing Process and the FIFA Football Agent Exam

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## 1. Introduction

Following the approval of the [FIFA Football Agent Regulations \(2025 edition\)](#) (hereinafter the “FFAR”) by the FIFA Council on 10 December 2024, which came into force on 1 January 2025, and as established in [FIFA circular no. 1919](#), FIFA is publishing this document to provide further information concerning the licensing process and the FIFA Football Agent Exam that needs to be completed by every individual who wishes to become a licensed football agent under the FFAR.

We therefore highly recommend that anyone who wishes to take the FIFA Football Agent Exam and to become a football agent read this document thoroughly.

As a living document, it is designed to be continuously updated by the FIFA Agents Department to reflect the questions raised in the context of the licensing process and the FIFA Football Agent Exam.

Capitalised terms that are not defined in this document refer to terms that are defined in the FIFA Football Agent Regulations and [FIFA Football Agent Exam Rules](#).

Should you have any questions, please direct your enquiry to [regulatory@fifa.org](mailto:regulatory@fifa.org).

## 2. What is the process for obtaining a football agent licence?

To obtain a licence to act as a football agent, a natural person (hereinafter the “Candidate”) must:

- submit a complete licence application via the Platform on [agents.fifa.com](https://agents.fifa.com);
- comply with the eligibility requirements (cf. art. 5 of the FFAR);
- successfully pass the FIFA Football Agent Exam conducted by FIFA (cf. art. 6 of the FFAR); and
- pay an annual fee to FIFA (cf. art. 7 of the FFAR).

The failure of a Candidate to satisfy any of the eligibility requirements will result in:

- their being prohibited from sitting the FIFA Football Agent Exam; and
- their licence application being denied.

## 3. Who is responsible for investigating compliance with the eligibility requirements?

The FIFA general secretariat is responsible for investigating compliance with the eligibility requirements. In that regard, Candidates must cooperate in full by complying, upon reasonable notice, with any requests from the FIFA general secretariat for any documents, information or any other material of any nature held by them, as well as with requests to procure and provide any documents, information or any other material of any nature not held by them but which they are entitled to obtain. Failure to comply with these requests from the FIFA general secretariat may lead to their licence applications being rejected and/or sanctions being imposed by the FIFA Disciplinary Committee. If requested by the FIFA general secretariat, documents (or excerpts) must be provided in English, French or Spanish.

In addition, each member association, club, player, coach, Single-Entity League or football agent must assist FIFA in investigating any potential non-compliance with the eligibility requirements established under article 5 of the FFAR, by providing all relevant information at its/their disposal or requested by FIFA.

Notification of any failure to satisfy the eligibility requirements will be made by the FIFA general secretariat. If no such notification is made, the Candidate may take the Exam. This notification will be considered a final decision by the FIFA general secretariat for the purposes of article 50 of the [FIFA Statutes](#).

## 4. When is it possible to apply for a licence to act as a football agent?

A natural person may apply for a licence to act as a football agent via the Platform. However, the Exam will only be held annually, and applications to sit the Exam will only be accepted during specific windows.

The dates of the specific windows and related information will be published periodically by circular and on the FIFA Agents Department section of the FIFA website.

## 5. I missed the deadline to apply for a licence. What should I do?

You need to wait for a new Exam registration window to open. Please regularly check the FIFA Agents Department section of the FIFA website, where the dates to apply for the Exam will be made available.



## 6. Are there any formal educational or professional requirements to obtain a football licence?

There are no formal educational or professional requirements to obtain a football agent licence.

## 7. Are there any exemptions from the requirement to obtain a football agent licence?

There are no exemptions from the requirement to obtain a football agent licence based on a Candidate's profession (e.g. for lawyers, accountants, former players or coaches).

The only available exemptions from the Exam are for individuals who are licensed in accordance with the national licensing systems governed by the national law of the territory of the relevant member association, provided that such exemptions have been approved by FIFA following a request by the relevant member association on the Platform.

## 8. What is the FIFA Football Agent Exam?

The FIFA Football Agent Exam is a multiple-choice test prepared by FIFA to assess Candidates' knowledge of the FIFA regulations that govern the football transfer system, as well as other relevant materials (such as case studies and the FIFA Guardians child safeguarding toolkit for member associations). The relevant regulations are set out below:

- FFAR
- FIFA Regulations on the Status and Transfer of Players
- FIFA Clearing House Regulations
- FIFA Statutes
- FIFA Code of Ethics
- FIFA Disciplinary Code

Please note that the FIFA general secretariat may include additional FIFA regulations and materials in the Exam. Please always ensure that you check the newest version of the [Study Materials](#) available on the Platform.

The Exam will consist of 20 multiple-choice questions (one or more answers may be correct), with each correct answer being worth 5% of the total mark. Only fully correct answers to each question will be awarded a full mark. Blank, partially correct or incorrect answers will receive no marks. There are no half marks. If a question requires more than one answer, all the correct answers must be selected to be awarded a full mark. For the avoidance of doubt, and merely as an illustrative example, if a question accepts two or more answers, and if all correct answers are not marked, the Candidate's response to the question will be considered incorrect.

The same database of questions will be used regardless of the testing location. Each Candidate will receive a unique set of automatically generated questions from the FIFA database in their chosen Exam language.

Each Candidate must take the Exam individually. During the Exam, Candidates may consult materials on the Platform (i.e. it will be an open-book Exam), but may not consult any other person by any means whatsoever.

The Exam will last 60 minutes and the pass mark is 75%.

## 9. How will the new FIFA Football Agent Exam be conducted?

Following the consultation with the FIFA Football Agent Working Group, the Exam will be held exclusively online/remotely. Please note that you no longer need to travel to a member association venue to take the Exam. The Exam will be moderated and invigilated remotely by qualified Invigilators appointed by FIFA.

Candidates will be able to select their preferred Exam Session from a choice of several time slots.

## 10. How does the FIFA Football Agent Exam scheduling system work?

Only Candidates who are approved to take the Exam by FIFA will be granted the necessary access to place their booking for the Exam, when they will be asked to select their preferred Exam time slot and language and to pay the Exam Fee. The relevant information will be provided to the Candidates in due course. If a significant number of Candidates are approved to take the Exam, FIFA reserves the right to schedule additional Exam dates.

## 11. May Candidates change their Exam time slot/language at a later stage?

Candidates may change their Exam time slot/language in accordance with any procedures notified to them by FIFA. No request to change the Exam time slots/languages will be accommodated after the deadline has elapsed.

## 12. Do Candidates have to pay an Exam Fee?

Yes, Candidates will need to pay FIFA an Exam Fee to partially cover the costs of organising and holding the Exam.



**13. What is the cost of the Exam Fee and how and when should it be paid?**

The cost of the Exam Fee, together with the payment method and payment period, will be notified to each Candidate at a later date.

**14. What happens if I do not pay the Exam Fee?**

Candidates who fail to pay the Exam Fee within the payment period as notified to them will be automatically deemed to have withdrawn from the Exam.

**15. Can the Exam Fee be refunded if the Candidate cannot take the FIFA Football Agent Exam or is found to have breached the FIFA Football Agent Exam Rules and/or the FIFA Football Agent Regulations?**

Once a Candidate has paid the Exam Fee, it may not be refunded or carried forward to the next Exam.

**16. Are FIFA member associations allowed to charge a fee in relation to the FIFA Football Agent Exam?**

Please note that FIFA member associations may not charge any fee in relation to the Exam.

**17. What is the role of FIFA member associations in this new FIFA Football Agent Exam procedure?**

FIFA member associations will continue to be involved in checking that Candidates have satisfied the eligibility requirements under article 5 of the FFAR. However, unlike for past editions of the Exam, member associations will not be involved in organising any Exam logistics.

**18. How many times may the FIFA Football Agent Exam be attempted?**

The Exam may be attempted an unlimited number of times. However, if a Candidate fails an attempt, they will need to submit a new licence application if they wish to try again.

**19. Does it matter in which territory a Candidate sits their Exam?**

No. The territory in which a prospective football agent sits their Exam to become licensed is irrelevant; a successful Candidate will be licensed by FIFA, and not by the relevant member association. The territory in which the Exam was taken will not be relevant to any dispute resolution or disciplinary matters and will not be shown on the Platform.

**20. Are Candidates required to travel to a specific Exam Venue to participate in the FIFA Football Agent Exam?**

As the Exam will be conducted online with remote invigilation, Candidates may sit the Exam in any location around the world provided that it fulfils the minimum Exam room requirements.

**21. How will the remote invigilation work?**

You will be required to download the FIFA Football Agent Exam mobile application prior to the Exam.

During the Exam, you will be connected to one of the appointed Invigilators. The Invigilator will conduct pre-Exam checks with you and will observe you for the duration of your Exam. Links to download the application will be shared with Candidates in advance of the Exam date.

**Multi-mode monitoring**

In addition to monitoring you via your mobile app, your Invigilator will also ask to monitor you via your webcam, and that you share your screen. All these steps are there to support you and to ensure the smooth and proper running of the Exam, for the benefit of all Candidates.

Your Invigilator will provide instructions on how to set up multi-mode monitoring when conducting the pre-Exam checks.

Please make sure that your Devices are fully charged or connected to a power source for the duration of your Exam. A lost connection may mean that your Exam results are cancelled. Please be informed that support (details of which will be provided at a later stage) will be available to Candidates before, during and after the Exam.

**22. What are the minimum Exam room requirements?**

FIFA will provide all Candidates with details of the minimum Exam room requirements, which may include the following aspects:

- The room must be private, quiet (background noise, such as music or television programmes, is not permitted) and have suitable natural or artificial light.
- Only one Candidate per room will be authorised to sit the Exam.
- Candidates may not sit the Exam in cars, vans or public venues such as coffee shops, restaurants or malls.
- No additional monitors or computers are allowed (if they cannot be removed, they must be clearly unplugged, turned off and turned away).



- Wall art/posters may be subject to inspection by the Invigilator.
- There must be no writing or materials on the desk or table. Any other writing materials in the room, e.g. whiteboards, flip charts, etc. must be wiped clean or a blank page must be displayed.
- Smoking and vaping are not permitted during the Exam.
- No other person is allowed to enter the room during the Exam Session.
- During the Exam Session, Candidates are not allowed to talk, read out loud, take screenshots, send messages to anybody by any means and/or make any signs, or communicate with anyone by any other means.

Failure to comply with these requirements will result in the Candidate being prevented from taking the Exam, and their licence application will therefore be rejected.

### 23. Can Candidates take the Exam in a public setting?

No. Candidates must use a room with strong and reliable internet connectivity, and no other individuals may be present in the same room as the Candidate during the Exam Session.

Failure to comply with any of those requirements will result in the Candidate being prevented from taking the Exam, and their licence application will therefore be rejected.

### 24. What Devices are required during the Exam?

Each Candidate must use their own personal computing device. Candidates must ensure that the laptop or desktop computer that will be used to take the Exam has a functional camera and microphone.

Additionally, Candidates must have a secondary smartphone device that has camera and microphone functionality. This must be placed at a different angle to the primary device, pointing towards the position where the Candidate will sit when taking the Exam.

The camera angle of the secondary device must also be able to capture the surroundings in the Exam room.

The smartphone may only be used as the secondary device. Candidates will not be allowed to take the Exam on the secondary device if their laptop or desktop computer stops working.

Failure to comply with any of these requirements will result in the Candidate being prevented from taking the Exam, and their licence application will therefore be rejected.

### 25. What are the mandatory documents, technical requirements and applications for the FIFA Football Agent Exam?

All Candidates must ensure that they meet the minimum requirements set out below.

Failure to comply with any of these requirements will result in the Candidate being prevented from taking the Exam, and their licence application will therefore be rejected.

1. The Candidate must have a valid government-issued personal photo identification document, used during the licence application process on the Platform. It must be an original document (not a copy or photograph).
2. The FIFA Football Agent Exam mobile application must have been downloaded to the smartphone.
3. The Safe Exam Browser and configuration file must have been downloaded and installed on the laptop or desktop computer.

Please refer to the [Technical Specifications](#) for more details on the technical requirements.

### 26. What happens if the Candidate does not have a compatible and working smartphone device and/or joins the Exam Session via webcam only?

It is the sole responsibility of the Candidate to ensure that they meet all the requirements. If they do not comply with the requirements, they will not be allowed to take the Exam.

### 27. What happens if the Candidate does not log into the Exam Session via the mobile app and/or the Candidate is not able to connect the smartphone device's camera and they are connected via the web app only?

It is the sole responsibility of the Candidate to ensure that they meet all the requirements. If they do not comply with the requirements, they will not be allowed to take the Exam.

### 28. What happens if the Candidate is unable to activate screen sharing when setting up their Devices for the Exam?

It is the sole responsibility of the Candidate to ensure that they meet all the requirements. If they do not comply with the requirements, they will not be allowed to take the Exam.



**29. Is the Exam going to be available in all of the official languages of FIFA?**

The Exam will be available in English, Spanish, French and German.

**30. Are the Study Materials going to be published in all FIFA official languages?**

The [Study Materials](#) will be available in English, Spanish and French.

**31. May the Study Materials be amended in any way?**

No.

**32. May I print out the Study Materials or other materials and bring them to the Exam Session?**

No physical/printed copies of the [Study Materials](#) may be brought to the FIFA Football Agent Exam, but the official electronic versions of the [Study Materials](#) may be consulted during the Exam. Additional or separate notes, documents, summaries, dictionaries, etc. are not allowed and represent a breach of the [Exam Rules](#).

As a calculator is available on the Platform, no physical calculator in the Exam Session is allowed.

**33. What happens if Candidates fail to present the valid government-issued personal photo identification used during the licence application process on the Platform for the purposes of the pre-Exam checks?**

It is the sole responsibility of the Candidates to ensure that they meet all the requirements. Please have the same document used during the licence application process on the Platform in your possession during the pre-Exam checking process.

Failure to comply with this requirement will result in the Candidate being prevented from taking the Exam, and their licence application will therefore be rejected.

**34. What happens if the Candidate's details/appearance do(es) not match those shown on the valid government-issued personal photo identification used during the licence application process on the Platform for the purposes of the pre-Exam checks?**

It is the sole responsibility of the Candidate to ensure that they meet all the requirements. Please check that the information uploaded during the licence application process matches

the information shown on the valid government-issued personal photo identification used during the licence application process on the Platform.

Failure to comply with this requirement will result in the Candidate being prevented from taking the Exam, and their licence application will therefore be rejected.

**35. What happens if my valid government-issued personal photo identification used during the licence application process on the Platform contains non-Roman characters?**

Candidates will be asked to present secondary valid government-issued personal photo identification to be compared with the information uploaded on the Platform.

It is the sole responsibility of the Candidate to provide sufficient evidence to establish their identity.

Failure to comply with this requirement will result in the Candidate being prevented from taking the Exam, and their licence application will therefore be rejected.

**36. What items may I bring to the Exam Session?**

Candidates may bring and use any of the following items during the Exam Session, after consulting the Invigilator during the pre-Exam checks (this is an exhaustive list):

- A pair of prescription glasses
- A non-alcoholic beverage container
- The [Study Materials](#) (to be accessed electronically using the Devices)
- A blank sheet of paper and a pen; this will be checked by the Invigilator, and Candidates will be required to destroy any notes after the Exam Session ends
- Any medical or disability aids (e.g. hearing aids) with an appropriate medical prescription or similar, as previously disclosed to, and approved by, FIFA in accordance with the [Exam Rules](#)

**37. What happens if the Candidate is found to have a Prohibited Item during the pre-Exam checks?**

If the Candidate is able to resolve the matter, they may proceed with the Exam process as usual. If they are unable to resolve it, the Candidate will be prevented from taking the Exam.





### 38. What happens if the Candidate is found to have a Prohibited Item during the Exam?

It is the sole responsibility of the Candidate to ensure that they meet all the requirements. If they do not comply with the requirements, the Exam will be cancelled.

### 39. I would like to request a medical disability accommodation. What is the process?

Candidates may submit a written request outlining any Exam Session accommodations (e.g. extra time or permission to use special medical equipment) they would like. This must be supplemented by well-founded evidence.

In order to be valid, the request must be submitted to FIFA at [regulatory@fifa.org](mailto:regulatory@fifa.org) no later than 30 days before the date of the Exam.

Further details regarding the request can be found in the [Exam Rules](#).

### 40. Will there be a way to familiarise myself in advance with the system and the software used for the online Exam?

Yes, a preview session will be set up during the Pre-Exam Readiness Check session.

### 41. Will Candidates be allowed to use more than one screen during the FIFA Football Agent Exam?

No additional or separate monitors may be used and, if present, they must be switched off and turned to face away from the Candidate. Failure to comply with this requirement will result in the Candidate being prevented from taking the Exam, and their licence application will therefore be rejected.

### 42. Can I use a virtual private network (VPN) when taking the FIFA Football Agent Exam?

No. Failure to comply with this requirement will result in the Candidate being prevented from taking the Exam, and their licence application will therefore be rejected.

### 43. Am I allowed to start the FIFA Football Agent Exam immediately once I log into the Platform?

You are not allowed to start the Exam on the Platform until the Invigilators confirm that it is acceptable to do so.

### 44. Am I allowed to access other software, external websites or other web browsers during the FIFA Football Agent Exam?

You may access the Exam interface along with other approved materials available on the Platform (e.g. the official [Study Materials](#) on FIFA.com and the Unofficial Translator Tool).

It is important to note that you will not be able to access any other software, external websites, or other web browser tabs, unless otherwise made accessible on the Exam interface, after you have downloaded the Safe Exam Browser.

Failure to comply with this requirement will result in the Candidate being prevented from taking the Exam, and their licence application will therefore be rejected.

### 45. What are the rules of conduct applicable to the FIFA Football Agent Exam?

We advise you to check the [Exam Rules](#), where several prohibited forms of conduct are described, such as a Candidate:

- using Prohibited Items or any electronic and communication hardware other than their Devices;
- communicating or attempting to communicate with anyone (except the Invigilators) during the Exam Session, including after submitting the Exam;
- copying or attempting to copy Exam answers from anyone during the Exam;
- obtaining or attempting to obtain Exam answers from anyone during the Exam, irrespective of whether that person is inside or outside the Exam Session;
- being involved in any arrangement whereby a party takes the Exam on another party's behalf by impersonating them or otherwise violating the [Exam Rules](#);
- leaving the Exam Session for any reason before being instructed to do so by an Invigilator;
- recording the Exam and/or the Exam Session on their Devices or in any other form, including taking screenshots, pictures or video or audio recordings;
- copying the Exam questions or answers and/or sharing them by any means with any third parties;
- using software, websites or materials other than the Platform, the [Study Materials](#) and the Unofficial Translator Tool during the Exam; and
- acting in a disrespectful manner and/or using foul language towards the Invigilators and/or the FIFA administration.



Any Candidate who breaches any rules of conduct as established by the [Exam Rules](#) will be automatically disqualified from their Exam attempt, and their licence application will therefore be rejected. In addition, they will be prevented from sitting the Exam at the next available Exam Session.

#### 46. What happens if Candidates are late for the Exam?

The licence application will be automatically rejected if Candidates do not arrive at the Exam Session within the stipulated timeline communicated by FIFA.

#### 47. How will Candidates be prevented from breaching the rules of conduct of the FIFA Football Agent Exam?

After the installation and correct configuration of the Safe Exam Browser software, the device used to take the Exam will enter a restricted mode, so that the only interface that you can access is the Exam interface along with other approved materials available on the Platform (e.g. the [Study Materials](#) on FIFA.com and the Unofficial Translator Tool).

It is important to note that you will not be able to access any other software, external websites or other web browser tabs, unless otherwise made accessible on the Exam interface, after you have downloaded the Safe Exam Browser.

Your entire Exam Session will be invigilated live using a webcam and microphone, in addition to the mobile application, so the Invigilators will be able to monitor the live feed for any activities that may be deemed inappropriate or suspicious. Please note that the entire Exam Session will be recorded. If the Invigilators find you performing any activities deemed inappropriate, suspicious or in breach of the [Exam Rules](#), you will be automatically disqualified from your Exam attempt.

Before starting the Exam, you will undergo a series of checks, such as a Devices compatibility check, identity verification checks and an environment check. More specifically, the environment check will require you to show the Invigilator your surroundings in the room in which you are sitting the Exam.

Any Candidate who breaches any rules of conduct as established by the [Exam Rules](#) will be automatically disqualified from their Exam attempt, and their licence application will therefore be rejected. In addition, they will be prevented from sitting the Exam at the next available Exam Session.

#### 48. What are the languages offered by the Support Team on the Exam day?

The VICTVS Support Team will offer assistance in English, Spanish and French.

#### 49. What languages are spoken by the Invigilators?

Candidates will be able to communicate with our Invigilators in English, Spanish or French.

#### 50. What if I require any technical support before, during or after the Exam Session?

Candidates may contact the VICTVS Support Team at any time by phone, email or live chat using the information provided. Once connected to their Invigilator, they can also ask them for assistance with technical or procedural matters.

#### 51. Can Candidates voluntarily exit the Exam Session after they have answered all the questions but before the time limit has expired?

Yes, Candidates may exit the Exam Session if they wish. They must first inform the Invigilator of their intention to depart and they must remain connected until they receive the Invigilator's permission to leave the Exam Session.

Additionally, if Candidates indicate that they wish to exit the Exam early, the system will send a warning message asking them to confirm that this is indeed their intention. Please note that they will not be able to re-enter the Exam to change any answers once they have been submitted.

#### 52. My computer has restarted. Is the Exam countdown clock still running when I am not logged in?

Yes, Candidates should attempt to re-enter the Platform as soon as possible as their Exam time will be elapsing even when their computer has been switched off. Their answers will have been saved for as long as their computer has been actively communicating with the Exam server.

#### 53. There is no internet connection or the internet connection stops working during the FIFA Football Agent Exam. What should I do?

Please note that FIFA cannot provide any support on these matters, as they are entirely local issues. It is your responsibility to have a stable internet connection throughout the Exam Session. Failure to comply with this requirement will result in the Candidate being prevented from taking the Exam, and the licence application will therefore be rejected.



**54. I am running out of battery. What should I do?**

It is the Candidate's responsibility to ensure that they have a fully charged battery and access to a charger for their Devices. Failure to comply with this requirement will result in the Candidate being prevented from taking or finishing the Exam.

**55. How will the questions be displayed?**

All questions will be shown on a single page.

**56. Will I be able to take breaks during the FIFA Football Agent Exam Session?**

No breaks, including toilet breaks, will be allowed during the Exam Session. Taking a break will automatically constitute withdrawal from the Exam.

**57. I did not submit my answers before the 60-minute time limit elapsed. Have my answers still been submitted?**

Yes, the answers are automatically submitted when the 60-minute time limit has elapsed. Since this is an automatic process, there is no need for FIFA to confirm this.

**58. When will the Exam results be released?**

The Exam results will be released on the Platform and by email within 14 days of the date of the Exam.

**59. How long do Candidates who do not pass the Exam have to review their Exam attempt?**

The Exam attempt will be available for review for up to three days through a link provided by email.

**60. What is the process for reviewing an Exam attempt?**

Please refer to the [Exam Rules](#) for a detailed explanation.